

Health Promotion Grant Application Form

A Student-Faculty Administration committee on wellness established the Health Promotion Fund in 1994. The fines levied against those students who violate the college alcohol policy finance the fund. The purpose of the Health Promotion Grant is to fund or partially fund **activities** which promote wellness, healthy living and are in line with the current policies of the college. Student organizations, fraternities and sororities, college offices and others are welcome to submit an application for a monetary grant. The Health Promotion Grant's student advisory board will review all applications.

Guidelines

Grant money received from the Health Promotion Grant can be used for **programs, events or activities** that:

Discourage the use of alcohol, tobacco, or any illegal substances

Address alcohol or drug use

Promote safer sexual behavior or address sexual health issues

Encourage the well-being of Baldwin-Wallace students, including mental health, fitness, nutrition, and safety

Provide a non-alcoholic social alternative

Application Process

Applications are due to the director of HPGB, **by noon on Wednesday two weeks prior to the event, program, or activity.**

All applications must be **completed in full** and accompanied by a proposal budget for the program/event/activity for which funding is being requested.

Applicants should send an organization representative to the bi-weekly meeting to help explain the grant and answer questions. The contact person will be notified of the date and time.

There can be no transfer of funds until the grant process is completed.

No grants may be submitted for an event/program/activity after it has already occurred.

Please use the itemized format on the other side to complete your grant application. Grants written in essay or another form will **NOT** be reviewed.

FOR MORE INFORMATION, CONTACT THE CARE OFFICE staff director (**Tim Hall, PCC-S** thall@bw.edu), CARE Fellow Dominique Edmonds (dedmonds@bw.edu), or Student Director (Autumn Syron asyron19@bw.edu)

Health Promotion Grant Application

Please type your proposal on a separate sheet of paper

PLEASE SUBMIT INFORMATION USING THIS OUTLINE FORMAT

1. General Information:

- Name of Organization/Office
- Name of Contact Person(s)
- Phone Number of Contact Person(s)
- Account Number for transfer of funds

2. Event Information:

- Name of Event
- Date of Event
- Description of Event
- Amount of money requested
- Budget Breakdown:

(Please provide a complete and specific budget for the entire program. What aspects of your event need funding? Which aspect(s) are you asking HPGB to fund?)

- Purpose/Objective of Event:

(How does the program offer a healthy alternative?)

- Target audience and estimated attendance

(Is this open to the community, campus only, or for a specific group?)

- Advertising and Promotion Plans
- Strategies for monitoring alcohol
- Has this event been funded by HPGB in the past? If yes, what year? What was the outcome?

Please submit copies of the completed, typewritten application **by noon on Wednesday TWO weeks prior to the event, program, or activity.** An electronic copy goes Autumn Sryon at asyron19@bw.edu.

The board meets on pre-determined Tuesdays during community hour to review application. Please visit our website for dates the Board meets.