



CONSTITUTION

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Preamble and Code of Conduct

We, the Inter-Fraternity Council at Embry-Riddle Aeronautical University, Prescott set forth this Constitution and By-Laws in order to cause closer working relationships and coordination among the member fraternities and with Embry-Riddle Aeronautical University. We uphold this Constitution and By-Laws in order to promote the intellectual, philanthropic, fraternal and social values of recognized fraternities. As members of fraternities at Embry-Riddle, Prescott, we do hereby establish and subscribe to this Constitution and By-Laws.

As members of the IFC, we, the Member Fraternities, hereby agree to and adopt the following Code of Conduct:

1. We will know and understand the ideals expressed in our fraternity Rituals and will strive to incorporate them in our daily lives.
2. We will strive for academic achievement and practice academic integrity.
3. We will respect the dignity of all persons; therefore, we will not physically, mentally, psychologically or sexually abuse or harm any human being.
4. We will protect the health and safety of all human beings.
5. We will respect our property and the property of others; therefore, we will neither abuse nor tolerate the abuse of property.
6. We will meet our financial obligations in a timely manner.
7. We will neither use nor support the use of illegal drugs; we will neither misuse nor support the misuse of alcohol.
8. We acknowledge that a clean and attractive environment is essential to both physical and mental health; therefore, we will do all in our power to see that our properties are properly cleaned and maintained.
9. We will challenge all fraternity members to abide by these fraternal expectations and will confront those who violate them.

Article I: Name and Purpose

Section 1: Name

This organization shall be known as the Inter-Fraternity Council (IFC).

Section 2: Purpose

The purpose of this organization shall be to:

- A) Serve as the governing body of member fraternities.
- B) Serve as the advising and standard setting body for all member fraternities.
- C) Promote intellectual, philanthropic, fraternal and social values of the fraternities at ERAU, Prescott.
- D) Promote the interests of ERAU, Prescott.
- E) Promote the interests of member fraternities.
- F) Promote the interests of college fraternities in general.
- G) Promote mutual cooperation between the member fraternities and the college/university.
- H) Promote cooperation between member fraternities.
- I) Discuss questions of mutual interest and present recommendations to member fraternities as the IFC deems appropriate.
- J) Foster the development of scholarship and leadership among member fraternities.
- K) Institute and uphold policies and rules that will maintain the objectives of the IFC.

Article II: Legislative Authority

Section 1: Legislative Authority

All legislative authority granted herein shall be vested in the IFC by this Constitution and By-Laws, with the consent of the governed.

Section 2: Membership

The collection of member organizations is to be known as the IFC General Council. There will be two forms of organizational membership, and one form of individual membership:

- A) Regular membership
 - i. Regular member organizations will be those organizations which are fully chartered North-American Inter-Fraternity Conference (“NIC”) organizations who are recognized by the Office of Fraternity and Sorority Life.
- B) Associate Membership
 - i. Associate member organizations will be those organizations which are acting as interest groups and/or colonies.
 - ii. See Bylaws Article III Section 3 Subsection A for expansion policies.
 - iii. All organizations not member organizations of the NIC, and who do not adopt the NIC Standards.
- C) Active Individual Membership
 - i. Be active members in any IFC Regular or Associate member organization per the member organization’s definition of active.
 - ii. Were initiated into their chapter the previous semester or earlier.
 - iv. Be full-time, officially registered full-time students at ERAU, Prescott.
 - v. Be in good standing with their member organization.

Section 3: Chapter Delegates

Each member organization shall by one (1) delegate, whom:

- A) Must be a member of the chapter’s executive board, or an elected position of said chapter.
- B) Cannot be an IFC Officer or IFC Officer-elect.
- C) Cannot be the Chapter President of the member organization.

Article III: IFC Officers

Section 1: Composition

The elected officers of the IFC, in order of highest to lowest ranking, shall consist of:

- A) President
- B) Executive Vice-President
- C) Vice-President of Administration
- D) Vice-President of Events and Programming

The elected Director positions shall consist of:

- A) Judicial Board Chief Justice
- B) IFC Director of Greek Week Operations
- C) Recruitment Director

Section 2: Responsibility

The Executive Board and Directors shall advise and aid the President in administrative matters, coordinate the activities of the Council, uphold the mission and duties set forth by the Constitution and By-Laws of the Inter-Fraternity Council.

- A) All IFC Executive Board Officers and Directors shall serve a term of one calendar year following installation.

Section 3: Eligibility

IFC Officers shall meet the following requirements:

- A) Be an Active Individual Member.
- B) Maintain a minimum 2.70 cumulative GPA.
- C) Be in good standing with the IFC, and ERAU Prescott Campus.

- D) Be a member of a member organization of NIC, or an organization who adopts NIC Standards.

Section 4: Restrictions

- A) Chapter presidents of member organizations cannot hold any position in the IFC Executive Board or be a Director.
- B) Members in charge of recruitment in their respective organizations are ineligible for the IFC Recruitment Director position.
- C) The President will act as an ex-officio member on all IFC committees.
- D) Member organizations shall not hold more than one (1) Executive Board and no more than one (1) Director positions concurrently, except in cases where no alternative is available.
- E) Members may not hold more than one (1) Executive Board or one (1) Director position concurrently.
- F) Only members from full IFC member organizations, or those member organizations that adopt NIC Standards are permitted to serve as IFC Officers, serve on the Judicial Board, or vote on Constitution and Bylaw amendments.

Article IV Voting

Section 1: Process

- A) Each member organization in good standing with IFC and the FSL Advisor shall be entitled to one (1) vote.
- B) Each associate member organization, in good standing with IFC and the FSL Advisor, shall be entitled to (1) vote.
- C) Quorum must be present before an official vote is taken.
 - i Quorum for any meeting is two-thirds of the member organizations eligible to vote.
- D) A simple majority vote of regular member organizations present shall be sufficient for the passage of all general business unless prescribed otherwise.
- E) In the event of a tie vote, the matter at hand shall be determined by a majority vote of the Executive Board officers present.
 - i In the absence of an executive board member, the president will have a vote.

Article V Election

Section 1. Nominations

A) Application Process

- I. Application forms for Executive Officers and Directors shall be available at least three weeks prior to the Election Meeting

B) Candidate Presentations

- I. All candidates who completed applications shall speak before and be interviewed by the IFC General Council at the Election Meeting.

Section 2. Procedures

- A) The IFC General Council shall elect all members of the Executive Board and Directors position at its annual election meeting on the seventh week of the Fall semester.

B) Timeline

- i Applications are to be made available by the second week of Fall semester.
- ii Applications are to be due by the fourth week of the Fall semester at the IFC General Council Meeting.
- iii Applications are to be compiled and sent out to the IFC General Council by the fifth week of the Fall semester.
- iv IFC delegates are to vote by the seventh week of the Fall semester.
- v The newly elected IFC Executive Board and Directors shall be expected to attend all IFC general council meetings.
- vi All excuses must be presented to the general council.
- vii The excuse must be submitted to the president prior to the meeting.
- viii The installation of the new Executive Board Officers and Directors is to take place the last IFC General Council meeting of the fall semester.

C) Nominations

- a. The outgoing IFC Executive Vice President shall be responsible for all nominations.
- b. If the Executive Vice President is running for elected office, his responsibilities will be absorbed by the President or next highest ranking, outgoing IFC Executive Board officer.
- c. All nominations will be reviewed for eligibility in accordance to Article III Sections 3 and 4.
- d. The IFC Executive Board will not make recommendations.

D) Procedure for Election Meeting

- a. Offices will be elected in the following order: President, Executive Vice-President, Vice-President of Administration, Vice-President of Events and

Programing, Judicial Board Chief Justice, IFC Director of Greek Week Operations, and Recruitment Director.

- b. Candidates not elected to an office may run from the floor for a subsequent office as indicated on his application. All candidates must prepare a speech, which may not exceed two minutes, followed by a question and answer portion also not to exceed two minutes.
- c. The outgoing IFC President shall announce the outcome of each vote to the IFC General Council and the candidates.

E) Method of Voting

- a. Each Member Organization delegate shall have one (1) vote.
- b. In the event of a tie between two candidates, the president will decide who receives the position.
 - i. The person must be ratified by a 2/3rds vote of the general council.
- c. Voting shall be conducted by a written secret ballot.
- d. The IFC President shall count the ballots.
 - i. Unless he is running for re-election, in which the outgoing Executive Vice-President shall assume the responsibility thereof (or next highest ranking outgoing Executive Board officer).
- e. A candidate must receive a 2/3rds vote from the IFC Delegates present at the election in order to be elected.
- f. In the event that a 2/3rds vote is not obtained for an unopposed candidate, the position shall remain vacant.

Section 3. Removal or Forfeiture of Office

- A) Member(s) of the Executive Board and Director positions shall forfeit their office if they do not meet the requirements defined in Article 1, Sections 11 and 12 of the By-Laws.
- B) Any Officer or Director wishing to resign from a position must submit a Letter of Resignation to the President no less than two (2) weeks from the intended date of resignation. The letter must be marked with the date of submission and must state the reason for resignation.

Section 4. Vacancy

- A) Upon any vacancy, this section should immediately be followed through.
- B) Duties of any vacant position shall be fulfilled by the remaining Executive Board members until a new officer is voted in.
- C) The IFC President shall appoint a replacement to the position that becomes vacant.
 - a. The appointed candidate must be eligible in accordance to Article III Sections 3 and 4.

- b. The appointment must be ratified by a two-thirds (2/3) vote of the chapter delegates.
- D) If the office of the President should become vacant, the Executive Vice President would assume the office. If both the offices of the President and the Executive Vice President should become vacant, the next highest-ranking officer would assume the office of the President.
- E) Members filling in a vacancy in office shall finish the term of the officer replaced.

Last IFC Edit: November 18th, 2019
-Jansen King Executive Vice-President 2018-2019

IFC Executive Council Approved this Document Unanimously on October 30th, 2019.

IFC General Council Approved this Document Unanimously on November 18th, 2019.