

MBA Students Taking Classes Outside of JGSB

Although the JGSB offers a variety of elective courses for students to take, students may wish to take classes from other departments of Rice University. Jones Graduate School of Business allows second year MBA students to take courses outside of JGSB if the student has met prerequisites, obtains instructor/department permission, and there is available capacity in the course.

JGSB students should recognize that the JGSB operates on a slightly different calendar than the rest of the university. Consequently, classes may be offered at different dates/days/times. It is the student's responsibility to find out the duration and times of these courses. Students should keep this in mind when scheduling classes.

Note that most outside courses won't count towards your earned MBA hours.

If a student wants the course credit to count towards the overall number of credit hours required for graduation, they should:

- Ensure that course is 500 level or above. (Only graduate level courses are considered.)
- Complete the application, secure a copy of the course syllabus for approval purposes, and send these materials to [Kisa Parker, Director of Student Success and Academic Advising](#).

Please attach a separate sheet with your answers to the following questions:

- 1.) What are your desired outcomes for taking this course?
- 2.) What specific knowledge or skills do you wish to gain from this course that are not available to you within the existing MBA curriculum?
- 3.) How is this course applicable to your MBA degree?
- 4.) How does this course fit into your overarching career goals?

(Student Name – Printed)

(Student ID)

(Student Signature)

(Date)

(Director Signature)

(Date)