2021 2022

November

October

Attend to Spend

Coming to you online! Complete

by 10/4/2021 to be compliant

with your org renewal.

Annual request process open to apply in CONNECT November 15th-January 31st @noon Budget

January

Budget Requests

Due by Noon

January 31st 2022

December

FAC hearings and **Deliberations**

February

FAC presents budget to SSA Date est. 2/15/2022

March

Budget Reports Due as requested by FAC

May

April

SSA passes budget

and forwards to

the Chancellor

This is the main process available for student organizations to apply for segregated fee funding.

Contingency I:

For request from 7/1/2021 through 12/31/2021 FAC hearings each week October 4th, 11th, 18th, & 25th November 1st, 8th, 15th, & 22nd.

Contingency II & III:

For requests from 1/1/2022 through 6/30/2022 Sign up for hearings tentatively schedule for November 29th, December 6th, February 14th 21st & 28th, March 7th, 21st, & 28th, & April 4th & April 11th

This process is ONLY available if there are unused funds from a previous year.

Contingency requests can be made any time from the beginning of the year through April 8th @Noon in CONNECT – Request must be submitted by noon the Friday before the Monday hearing to be considered.

Because the contingency process is now open all year there is no longer a need for Just in Time or JIT funding.

Key:

Actions required of funded student organizations

Actions by the SSA/FAC (Financial Affairs Committee)

Optional student organization action

Specific date

Application process steps:

- Complete budget request in CONNECT
- Schedule a hearing with the committee (online)
- Present your budget to the FAC

Resources:

Cody Gentz

- SSA Financial Affairs Director ssafinancialaffairs@uwstout.edu MSC 118

Jennifer Lee

- SSA Financial Affairs Advisor leejenn@uwstout.edu MSC 116

Rhonda Rubenzer

- Student Org. Accounts Mgr. rubenzerr@uwstout.edu MSC 117



Contingency **Process**

Annual

September